



4<sup>th</sup> June 2017

**To Whom So Ever It May Concern**

This is to certify that **Mr. Karthik.S** a student of M.Com – 1<sup>st</sup> Year, from Mar Gregorios College of Arts & Science, Affiliated to University of Madras, has successfully completed 30 days (From 04<sup>th</sup> May 2017 to 04<sup>th</sup> June 2017) internship programme at IQ BackOffice. Internship was assigned on Administration Function – Security and Housekeeping Management of IQ BackOffice.

As we observed, Mr. Karthik.S is sincere, active, hardworking and prompt in delivering the tasks assigned to him time to time.

IQ BackOffice would like to thank you for your efforts and wish you best of luck for all your endeavors in the future.

**IQ BackOffice India Pvt. Ltd.**

**Murali Mohan M**  
**Assistant Manager - Talent Management**

**IQ BACKOFFICE INDIA PVT. LTD**

AMBIT IT PARK, 'B' Block, 2nd Floor, #32A & 32B, Ambit Park Road, SIDCO Industrial Estate, Chennai-600 058.

Phone : +91 44 42069030, [www.iqbackoffice.com](http://www.iqbackoffice.com)

**TO WHOMSOEVER IT MAY CONCERN**

*Date: 25<sup>th</sup> May 2017*

**SUB: INTERNSHIP COMPLETION LETTER**

*This is to certify that Mr. Vikki Deepak R has completed his project work in **Workfreaks.in corporate services Pvt Ltd**, In the field of HR department from 27<sup>th</sup> April till 25<sup>th</sup> May, 2017.*

*During the internship, his conduct was good.*

*We wish her all the very best in her future endeavors.*

*Thanks & Regards, HR*

*Talent Acquisition.*

*Best Wishes,*



**MS AAINA SARAH THOMAS**  
**HR Manager**

**TO WHOMSOEVER IT MAY CONCERN**

*Date: 25<sup>th</sup> May 2017*

**SUB: INTERNSHIP COMPLETION LETTER**

*This is to certify that Mr. Sudhan V has completed his project work in **Workfreaks.in corporate services Pvt Ltd**, In the field of HR department from 27<sup>th</sup> April till 25<sup>th</sup> May, 2017.*

*During the internship, his conduct was good.*

*We wish her all the very best in her future endeavors.*

*Thanks & Regards, HR*

*Talent Acquisition.*

*Best Wishes,*



**MS AAINA SARAH THOMAS**  
**HR Manager**

TO WHOMSOEVER IT MAY CONCERN

Date: 25<sup>th</sup> May 2017

SUB: INTERNSHIP COMPLETION LETTER

This is to certify that *Mr. Cimna sunny M* has completed his project work in **Workfreaks.in corporate services Pvt Ltd**, In the field of Marketing from 27<sup>th</sup> April till 25<sup>th</sup> May, 2017.

During the internship, her conduct was good.

We wish her all the very best in her future endeavors.

Thanks & Regards, HR

Talent Acquisition.

Best Wishes,



**MS AAINA SARAH THOMAS**  
HR Manager

**TO WHOMSOEVER IT MAY CONCERN**

Date: 25<sup>th</sup> May 2017

SUB: INTERNSHIP COMPLETION LETTER

This is to certify that Mr. Arvind P has completed his project work in **Workfreaks.in corporate services Pvt Ltd**, In the field of marketing from 27<sup>th</sup> April till 25<sup>th</sup> May, 2017.

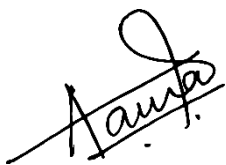
During the internship, his conduct was good.

We wish her all the very best in his future endeavors.

Thanks & Regards,

HR Talent Acquisition.

Best Wishes,



**MS AAINA SARAH THOMAS**  
HR Manager



**TO WHOMSOEVER IT MAY CONCERN**

Date: 25<sup>th</sup> May 2017

SUB: INTERNSHIP COMPLETION LETTER

This is to certify that Mr. Madhan V has completed his project work in **Workfreaks.in corporate services Pvt Ltd**, In the field of Human resource development from 27<sup>th</sup> April till 25<sup>th</sup> May, 2017.

During the internship, his conduct was good.

We wish her all the very best in his future endeavors.

Thanks & Regards,

HR Talent Acquisition.

Best Wishes,



**MS AAINA SARAH THOMAS**  
HR Manager

**TO WHOMSOEVER IT MAY CONCERN**

Date: 25<sup>th</sup> May 2017

SUB: INTERNSHIP COMPLETION LETTER

This is to certify that Mr. Sathya Sundaram T has completed his project work in **Workfreaks.in corporate services Pvt Ltd**, In the field of marketing from 27<sup>th</sup> April till 25<sup>th</sup> May, 2017.

During the internship, his conduct was good.

We wish her all the very best in his future endeavors.

Thanks & Regards,

HR Talent Acquisition.

Best Wishes,



**MS AAINA SARAH THOMAS**  
HR Manager

**TO WHOMSOEVER IT MAY CONCERN**

Date: 25<sup>th</sup> May 2017

SUB: INTERNSHIP COMPLETION LETTER

This is to certify that Mr. Shijo Rajan has completed his project work in **Workfreaks.in corporate services Pvt Ltd**, In the field of marketing from 27<sup>th</sup> April till 25<sup>th</sup> May, 2017.

During the internship, his conduct was good.

We wish her all the very best in his future endeavors.

Thanks & Regards,

HR Talent Acquisition.

Best Wishes,



**MS AAINA SARAH THOMAS**  
HR Manager