

MAR GREGORIOS COLLEGE OF ARTS & SCIENCE
INTERNAL QUALITY ASSURANCE CELL
ANNUAL E GOVERNANCE REPORT
ACADEMIC YEAR 2018-19

Implementation of E-governance in areas of operation:

To enable clarity in different functionalities of the instructions pertaining to teaching learning, Administration, Examinations, Finance and accounting etc. In this regard quotations are invited from few vendors of ERP software as per recommendations of IQAC. From the directions of Governing council suitable ERP has been purchased and put into appropriate use. A special training has been given for teaching and non-teaching staff of the college to get optimal benefits from the software.

Administration

ERP helps in immediate availability of data in required formats that ease the work of staff and management and increase in transparency and accountability in administration.

1. Employee Management
2. Basic Reports
3. Admission
4. Transfer Certificate

Bulk SMS system

This facility helps in sending important messages and updates to parents from the College. Instant information can be sent easily. For this the college has initiated its service with Seek Next IT Solutions, Chennai.


Academic and Examination

For ERP solutions, College has collaborated with CEO Apple G Web Technology Pvt Ltd. After the trial test in the year 2018-19, various modules are given for all areas of operation. Attendance of the students and assessment marks were uploaded in the Iboss software which helps in reducing paperwork. The following facilities are available for the process of examination and student support:

1. Timetable
2. Internal Exam Mark Statement
3. Marks of CIA
4. Attendance
5. Staff Attendance and Leave
6. Student Feedback
7. Bonafide Certificate

Biometric Attendance

As a part of computerization and digitization of the activities of the institute, Biometric system is introduced in the year 2018-19. It is installed in Principal's office to enable the staff to register their attendance by recording their finger impression.


Dr. M. SIVARAJAN M.B.A., M.Phil., M.A., M.Phil., Ph.D.,
Principal
MAR GREGORIOS COLLEGE OF ARTS & SCIENCE
MOGAPPAIR WEST, CHENNAI - 600 037.

Student Support

Microsoft Office Software renewal done with Kamtron systems Pvt. Ltd. Adobe licence renewal done with Dynamic Computer Services periodically.

CCTV Surveillance

CCTV surveillance system is expanded throughout the campus including all the classrooms and corridors. This offers a comprehensive range of solutions to secure campus infrastructure effectively. CCTV surveillance system is maintained by Abi Infotech Pvt Ltd.

Website

The website of the College needs to be revamped considering the new changes. The website should act as a mirror of the college activities. Important announcement, notices and report of all the activities are made available on the website. A service provider is identified and website is revamped with new layout. A training has been given to a staff who will take the responsibility of updation at the college level. The website maintenance and services are continued with Triomphe IT Solutions Pvt.Ltd, Trivandrum.


IQAC Coordinator


Principal


Secretary

Jr. M. SIVARAJAN M.B.A., M.Phil., M.A., M.Phil., Ph.D.,
Principal
MAR GREGORIOS COLLEGE OF ARTS & SCIENCE
MOGAPPAIR WEST, CHENNAI - 600 037.

MAR GREGORIOS COLLEGE OF ARTS & SCIENCE
INTERNAL QUALITY ASSURANCE CELL
ANNUAL E GOVERNANCE REPORT
ACADEMIC YEAR 2019-20

1. To further strengthen the usage of ERP software, annual maintenance has been carried out by Iboss CEO Apple G Web Technology Pvt Ltd.
2. SMS feature has been put into maximum use to stay connected with parents and students for intimating absentees, holidays and other required information. For this maintenance was done by Seek Next IT Solutions, Chennai.
3. Website is put into full use as a vital information source to all the stakeholders and all the information's are made available anytime. The maintenance is carried out by Triomphe IT Solutions Pvt. Ltd, Trivandrum.
4. CCTV surveillance system is maintained by Abi Infotech Pvt ltd.
5. Library Automation and purchase of Koha software in process and will be purchased soon.
6. Bodh Bridge Educational Services Pvt. Ltd, Local Guru Software provides support to students with Digital Library.


IQAC Coordinator


Principal


Secretary

J. M. SIVARAJAN M.B.A., M.Phil., M.A., M.Phil., Ph.D.,
Principal
MAR GREGORIOS COLLEGE OF ARTS & SCIENCE
MOGAPPAIR WEST, CHENNAI - 600 037.

**MAR GREGORIOS COLLEGE OF ARTS & SCIENCE
INTERNAL QUALITY ASSURANCE CELL
ANNUAL E GOVERNANCE REPORT
ACADEMIC YEAR 2020-21**

1. The College website updates and maintenance services was carried out by Triomphe IT Solutions Pvt. Ltd, Trivandrum.
2. SMS feature has been put into maximum use to stay connected with parents and students for intimating absentees, holidays and other required information. For this maintenance was done by Seek Next IT Solutions, Chennai.
3. Annual maintenance has been carried out by Iboss CEO Apple G Web Technology Pvt Ltd.
4. Google Meet and Zoom platforms were used to conduct online classes and for organizing different events and activities in the department.
5. As per IQAC suggestion Library was automated and integrated with Koha (Open-source Software). Library is fully integrated with RFID (Radio Frequency Identification) technology where user can enter, search catalogue, borrow and return books. Quotations are invited from few vendors and finally the software was purchased from Rapid Radio Solutions Private Ltd, and it is successfully installed and was in use.
6. Bodh Bridge Educational Services Pvt. Ltd, Local Guru Software provides support to students with Digital Library.
7. CCTV surveillance system is maintained by Abi Infotech Pvt ltd.
8. Microsoft office software renewal done with Kamtron systems Pvt. ltd. Adobe licence renewal done with Dynamic Computer Services for student support.


IQAC Coordinator


Principal


Secretary

J. M. SIVARAJAN M.B.A., M.PHIL., M.A., M.PHIL., PH.D.,
Principal
MAR GREGORIOS COLLEGE OF ARTS & SCIENCE
MOGAPPAIR WEST, CHENNAI - 600 037.