

Mar Gregorios College of Arts & Science

Grievance Redressal Cell Meeting

DATE: 19-09-2016

TIME : 1.00PM

Members Present

Principal

Rev. Dr. P. John Peter

Vice Principal - Shift I

Vice Principal - Shift II

Requisition/Grievances:

Agenda

- Inadequate availability of drinking water
- Water facilities in rest rooms and boys toilet
- Cleanliness and water facilities in lab
- Suggestions were noted


Minutes of the Meeting

- It was expressed by the students during the meeting regarding the inadequate availability of drinking water on 3rd floor
- Expressed the grievance about sanitation in toilets
- It was discussed in the meeting and expressed their grievance about cleanliness in labs, sanitation in toilets

Action Taken Report

- Proper drinking water facility provided in the 3rd floor
- Proper water facilities in all the rest rooms were given by adding more number of taps
- For all the labs appointed one attender to take care of the cleanliness in labs.


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PRINCIPAL
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Mar Gregorios College of Arts & Science

Grievance Redressal Cell Meeting

DATE: 24-10-2016

TIME : 1.00PM

Members Present

Principal

Rev. Dr. P. John Peter

Vice Principal - Shift I

Vice Principal - Shift II

Requisition/Grievances

Agenda

- Parking Area
- Canteen Food Facilities
- Sufficient Dust bins to be provided
- Adequate chairs in canteen

Minutes of the Meeting

- Expressed their grievance to extend the parking areas of two wheelers
- It is also discussed good quality foods should be provided to the students and also to increase the varieties
- It is also discussed that more number of dust bins to be placed in the nearby canteen areas
- More number of chairs to be placed outside the canteen area

Action Taken Report

- Parking areas extended for the benefit of the students for vehicle parking
- Measures taken to improve the quality of food
- Sufficient dust bins provided to canteen
- Chairs provided to sit and have tea and snacks



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Grievance Redressal Cell Meeting

DATE: 23-01-2017

TIME : 1.00PM

Members Present

Principal

Rev. Dr. P. John Peter

Vice Principal - Shift I

Vice Principal - Shift II

Requisition/Grievances

Agenda

- Sufficient boards
- Electrical work and maintenance
- RO Plant not working in the new building
- Window AC not working

Minutes of the Meeting

- Need sufficient number of boards for visual communication department
- Fan is not working in Room number 205 and one extra fan needed for B.Com[CS] department
- Proper maintenance to be done for RO plant in the second and third floor
- Maintenance of AC work in audio visual room

Action Taken Report

- Provided sufficient number of boards
- Electrical work has been done for fans and extra fan provided
- Informed to attender to rectify the problem in RO plant
- AC servicing work done in AV room

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Grievance Redressal Cell Meeting

DATE: 18-09-2017

TIME : 1.00PM

Members Present

Principal

Rev. Dr. P. John Peter

Vice Principal - Shift I

Vice Principal - Shift II

Requisition/Grievances

Agenda

- Cleaning floor area
- Lack of water supply
- Fan
- Furniture

Minutes of the Meeting

- Sweeping work not done properly in the second floor in new building
- No proper water supply in the wash basins
- Slow running of fan in room number 405
- More number of chairs to be needed for MSW department

Action Taken Report

- Informed office superintendent to monitor the sweeping work to be properly done
- Informed office superintendent to monitor the adequate supply of water in the wash basins
- Replaced new fans in room number 405
- Chairs provided to MSW students

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Grievance Redressal Cell Meeting

DATE: 23-10-2017

TIME : 1.00PM

Members Present

Principal

Rev. Dr. P. John Peter

Vice Principal - Shift I

Vice Principal - Shift II

Requisition/Grievances

Agenda

- Name Boards
- Poor Network connection
- Board facilities in M.Com

Minutes of the Meeting

- It was discussed in the meeting to allocate name boards for all the classrooms and in all chambers
- Complaints raised that server is not working for three days
- Lack of board facilities in M.Com

Action Taken Report

- Efforts taken and placed name boards for all the classrooms and in all chambers
- Informed system administrator to look after and rectify it
- Informed chief superintendent to arrange for board facilities



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Grievance Redressal Cell Meeting

DATE: 22-01-2018

TIME : 1.00PM

Members Present

Principal

Rev. Dr. P. John Peter

Vice Principal - Shift I

Vice Principal - Shift II

Requisition/Grievances

Agenda

- Girls Lounge Area
- Provisions to students especially for girls
- Involvement in sports in indoor games

Minutes of the Meeting

- It was discussed and expressed the inadequate availability of lounge area for girls
- Girls students to provide for sanitary napkins through vending machines
- Expressed to involve more number of girls students for indoor games

Action Taken Report

- The management of the college took initiative for the provision of lounge area for girl students
- Installed vending machines in girls rest room
- Physical director took initiative to have more number of indoor game activities

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Grievance Redressal Cell Meeting

DATE: 17-09-2018

TIME: 1.00PM

Members Present

Principal

Rev. Dr. P. John Peter

Rev. Sr.Celin Mariya

Vice Principal - Shift I

Vice Principal - Shift II

Requisition/Grievances

Agenda


- Educational Tour
- OD for Internship
- Co-Curricular clubs

Minutes of the Meeting

- Students expressed their grievances to increase the number of days for educational tour
- It was discussed and expressed that OD can be given to the students who are undertaking training from the companies if it is required
- Students expressed their views to introduce more number of clubs in the college campus

Action Taken Report

- The management has decided to grant permission depends upon the need of the trip
- HOD's can consider OD with the permission from the principal for the training students if it is required
- Added more number of clubs


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Grievance Redressal Cell Meeting

DATE: 22-10-2018

TIME: 1.00PM

Members Present

Principal

Rev. Dr. P. John Peter

Rev. Sr.Celin Mariya

Vice Principal - Shift I

Vice Principal - Shift II

Requisition/Grievances

Agenda

- Regarding issue of books
- Availability of Xerox facilities
- Competitive exam books


Minutes of the Meeting

- Students expressed their views to lend necessary number of books during university examinations
- Proper timing to be allotted for the students of Shift –I and II to take Xerox from the study materials
- Students expressed to have more number of newly edited competitive books in the library

Action Taken Report

- It is decided in the core committee meeting to provide necessary books to the needy students during university examinations with the permission of principal
- Proper initiatives taken to give different timings of Shift –I and Shift –II students, worked on it and timing mentioned in notice board
- Competitive books such as GATE, TANCET, TNPSC purchased in the library for the benefit of students


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Grievance Redressal Cell Meeting

DATE: 21-01-2019

TIME: 1.00PM

Members Present

Principal

Rev. Dr. P. John Peter

Rev. Sr.Celin Mariya

Vice Principal - Shift I

Vice Principal - Shift II

Requisition/Grievances

Agenda


- Counselling to students in curriculum
- Availability of books in library
- Department wise book return


Minutes of the Meeting

- Students expressed their views that some of the students were depressed after the declaration of university results, in order to motivate and encourage the students in academics we are giving proper counselling and guidance to such students to come out of such depression
- College council members have given their opinion and discussion on the availability of books in the library and instructed the library in-charge to take necessary steps to make more number of books available to the students in the library
- It was expressed by the students during returning of books, there arises lot of issues because the whole college students are coming on the same day to return the books such things can be avoided and allot department wise return

Action Taken Report

- Good counselling were provided to the depressed students with the help of our college counsellor
- Library in-charge scrutinized the availability of books and purchased more number of books
- Department wise book return facility made available according to the convenience of the students


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