

### 5.3.1

### SOFT SKILLS

#### **Soft Skills Development:**

Soft skills provide students with a strong conceptual and practical framework to build, develop and manage teams. They play an important role in the development of the students' overall personality, thereby enhancing their career prospects. The soft skills training provides strong practical orientation to the students and helps them in building and improving their skills in communication, the effective use of English, business correspondence, presentations, team building, leadership, time management, group discussions, interviews, and inter-personal skills.

#### **Objectives:**

- To develop effective communication skills (spoken and written).
- Develop effective presentation skills.
- Conduct effective business correspondence and prepare business reports which produce results.
- Become self-confident individuals by mastering inter-personal skills, team management skills, and leadership skills.
- Develop all-round personalities with a mature outlook to function effectively in different circumstances.
- Develop broad career plans, evaluate the employment market, identify the organizations to get good placement, match the job requirements and skill sets.
- Take part effectively in various selection procedures adopted by the recruiters.

*K. Subhasini*

Dr. M. SIVARAJAN M.B.A., M.Phil., M.A., M.Phil., Ph.D.  
Principal  
MAR GREGORIOS COLLEGE OF ARTS & SCIENCE  
MOGAPPAIR WEST, CHENNAI - 600 037.

**ACADEMIC YEAR 2016-2021**

**DEPARTMENT OF ENGLISH**

**SEMINAR: IMPORTANCE OF ENGLISH AS A GLOBAL LANGUAGE**

**DATE: 7<sup>th</sup> SEPTEMBER 2016**

**NUMBER OF PARTICIPANTS: 200**

Department of English shift II conducted One day Seminar on "IMPORTANCE OF ENGLISH AS A GLOBAL LANGUAGE" as part of its department function on 7<sup>th</sup> September 2016 in Mar Ivanios Hall. Resource person of the seminar was Honourable Principal Dr. K. Mohandoss. He gave excellent speech on "Importance of English as a Global Language", which was inspiring and thought provoking.

*K. Subbarati*

*MSH*

Dr. M. SIVARAJAN M.B.A., M.Phil., M.A., M.Phil., Ph.D.,  
Principal

**DEPARTMENT OF COMMERCE**

MAR GREGORIOS COLLEGE OF ARTS & SCIENCE  
MOGAPPAIR WEST, CHENNAI - 600 037.

**SKILL DEVELOPMENT AND GROUP DISCUSSION**

**DATE: 3<sup>rd</sup> AUGUST 2017**

Department of Commerce conducted "SKILL DEVELOPMENT AND GROUP DISCUSSION" program on 03.08.2017, Mr. K. Yugesh, Trainer, YRG NGO was the resource person. He explained about the various skills for facing interview such as Initiative, Teamwork & Team Player, and Leadership. He also explained about leadership qualities. Leader is one who knows the way, goes the way, and shows the way. A leader never gets personal. He never says anything that may cause trouble to him or to his team. A leader does his homework. He is very well aware of the fact that he can't lead without knowing what he is talking about. A leader uses his abilities and power to persuade, not to intimidate.

*T. S. S.*

*MSH*

Dr. M. SIVARAJAN M.B.A., M.Phil., M.A., M.Phil., Ph.D.,  
Principal  
MAR GREGORIOS COLLEGE OF ARTS & SCIENCE  
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**DEPARTMENT OF ENGLISH**

**SEMINAR: IMPORTANCE OF COMMUNICATION IN ENGLISH**

**DATE: 23<sup>rd</sup> AUGUST 2017**

**NUMBER OF PARTICIPANTS: 180**

Department of English conducted its Department function "ELAN CLUB" on 23<sup>rd</sup> August 2017 in Mar Ivanios Hall at 2.35 pm. Chief Guest for the occasion was Dr. J. Vincent Comraj, Principal, Government Law College, Thiruchirapalli. Chief Guest gave an inspiring speech on "Importance of Communication in English". English is the language of science, of aviation, computers, diplomacy, and tourism. Knowing English increases your chances of getting a good job in a multinational company within your home country or for finding work abroad. It's also the language of international communication, the media and the internet, so learning English is important for socialising and entertainment as well as work!

K. Subbaraj



**DEPARTMENT OF ENGLISH**

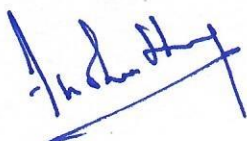
Dr. M. SIVARAJAN M.B.A., M.Phil., M.A., M.Phil., Ph.D.,  
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**IMPORTANCE OF LANGUAGE IN HUMAN LIFE**

**DATE: 22<sup>nd</sup> SEPTEMBER 2017**

Department of English Shift I organised a Drama, School for Scandal cum special lecture on 22nd Sep 17. Dr Lochani gave a special address on the topic "IMPORTANCE OF LANGUAGE IN HUMAN LIFE". He quote language also plays an important role in the development of a person personality, because communication is the one which drives our lives and makes ourselves better. Basically, language distinguishes humans from other animal species.

The cultural event included an American dance by the students. The spoof on the Shakespeare play, Julius Caesar literary music and German dance, the drama, school for scandal was enacted by the students. Paper presentation competition was conducted on the topic "Impact of mobile texting on language fluency 15 students presented papers on 22nd Sep 17.





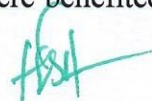
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**DEPARTMENT OF ENGLISH**

**SEMINAR: INDIAN WRITING IN ENGLISH, PHASES & DIMENSIONS**

**DATE: 27<sup>th</sup> SEPTEMBER 2017**

Department of English conducted a seminar “INDIAN WRITING IN ENGLISH, PHASES & DIMENSIONS” on 27th Sep 2017 as a part of department activity. Resource person for the day was DR.K.GANESH. He explained that Indian English Literature has attained a self-regulating status in the land of world Literature. Ample ranges of themes are dealt with in Indian Writing in English. While this literature continues to reflect Indian culture, tradition, social values and even Indian history through the depiction of life in India and Indians living elsewhere, recent Indian English fiction has been trying to give appearance to the Indian experience of the modern predicaments. More than 30 students were benefited by this seminar.



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**DEPARTMENT OF ENGLISH**

**A WORKSHOP ON “THEATRE LIMELIGHT”**

**DATE: 9<sup>th</sup> AUGUST 2018**

A workshop on “THEATRE LIMELIGHT” was conducted on 9th Aug. 2018, Dr. David wesley a research fellow specialized in teaching drama courses including European , Shakespeare , Indian and Australian drama was a resource person. He addressed that the fact that learners may not be confident about their English, or may think that drama is just fun and games. As teachers we are aware that the main aim of this module is to develop students’ language skills – not produce actors or actresses. For this reason we need to carefully structure our lessons so that they have clear linguistic and skills-development aims, and to communicate these aims obviously to students so that are clear on what is expected of them.



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Principal  
MAR GREGORIOS COLLEGE OF ARTS & SCIENCE  
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**DEPARTMENT OF ENGLISH**

**SEMINAR: IMPORTANCE OF ENGLISH LANGUAGE**

**DATE: 14<sup>th</sup> AUGUST 2018**

**NUMBER OF PARTICIPANTS: 100**

Department of English conducted a Seminar through its association “ELAN CLUB” on 14<sup>th</sup> August 2018 in Mar Gregorios Conference Hall from 3.15pm. The dignitaries in the Dais were honoured by the Department with mementos. The Chief Guest Mr. Sabareesh Senniappan Life coach & Motivational Speaker gave an exceptional seminar on “IMPORTANCE OF ENGLISH LANGUAGE”. He instructed the students about the importance of English and the ways to acquire the Language like speaking with confidence, placing oneself in other person’s shoes, taking class to improve communication, practicing self-talk to become a good communicator, practicing reading to become a good communicator, imagining and mental rehearsal. He also said that great communication is a powerful tool to make things happen – both in professional and private life. He stated that English is a Global Language. He also gave few activities to the gathering to boost up their energy and to bring down the stress level.

K. Subbaraj

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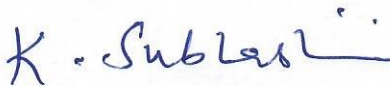
**DEPARTMENT OF COMMERCE**

**WORKSHOP ON INTER-PERSONALITY DEVELOPMENT**

**DATE: 30<sup>th</sup> AUGUST 2018**

Our department has arranged a workshop on the topic “**INTER-PERSONALITY DEVELOPMENT**” on 30<sup>th</sup> August 2018. The Course instructor was Mr.SABAREESH of TIPS ACADAMY, the young and energetic expert, who has visited several colleges and universities in instructing and developing the minds of the students to face the challenges in a bright and bold way.

In his workshop first, he taught the students, how to introduce themselves to others. Then, he spoke about personalities, self confidence with a clipping of push-ups. Then with an example of eagle’s quality and an athlete who had thigh ligament tear. The instructor said man should strive hard to achieve things till it is finished or completed.





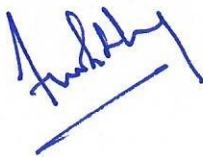
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**DEPARTMENT OF ENGLISH**

**SEMINAR: IMPORTANCE OF LEARNING LITERATURE**

**DATE: 28<sup>th</sup> SEPTEMBER 2018**

A Seminar was conducted by PROF. I. A. J. JEYADOSS from Loyola College. He delivered a speech on the” **IMPORTANCE OF LEARNING LITERATURE**” on 28th Sep 2018. Literature is necessary for children because they should start learning how to read and write at a young age. Literature is important because it can give us information, education, entertainment, insights and knowledge. It also helps the children find solutions to the problems.





Dr. M. SIVARAJAN M.B.A., M.Phil., M.A., M.Phil., Ph.D.,  
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**DEPARTMENT OF ENGLISH**

**SEMINAR: COMMUNICATION AND INTERVIEW PRESENTATION SKILLS**

**DATE: 16<sup>th</sup> AUGUST 2019**

**NUMBER OF PARTICIPANTS: 100**

Department of English conducted a Seminar “COMMUNICATION AND INTERVIEW PRESENTATION SKILLS” through its association “ELAN CLUB” on 16<sup>th</sup> August 2019. The Chief Guest Mr. N. Arjun was an alumnus belonging to the first batch (2009-2012) in Shift II. He gave an exceptional speech on “Communication and Interview Presentation Skills”. He instructed the students about the importance of Communication. He made the session very lively by interacting with students and also made them involve in the session. He also spoke about how to present oneself in the interview.

*K. Subhasini*

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**DEPARTMENT OF ENGLISH**

**WORKSHOP: THE ART OF STORYTELLING TRAINING**

**DATE: 26th AUGUST 2019**

The Department of English - ELITE LORE English Association had conducted a One Day Workshop on 26th August 2019 at Fr. K.C. George S J Memorial Hall. The topic was “THE ART OF STORYTELLING TRAINING”. Mrs. H.Banumathy, a Professional Storyteller and Trainer, Fables N Tales was the Guest of Honour. She shared her expertise on the importance of Storytelling, various types and structure of stories which has been a great inspiration for the student.

*H. Banumathy*

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MAR GREGORIOS COLLEGE OF ARTS & SCIENCE  
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**DEPARTMENT OF ACCOUNTING & FINANCE**

**SYMPOSIUM IN “CHARMANT DESARROLLO” A WORKSHOP ON  
PERSONALITY DEVELOPMENT**

**DATE: 4<sup>th</sup> OCTOBER 2019**

Department of Accounting & Finance has organized one day symposium in “CHARMANT DESSAROLLO” a workshop on personality development on 4<sup>th</sup> October 2019. Guest of Honour Ms. Sowmya Murugan- AGM Bhuvi Creations and Ms. S. Nivedha – Training Co-ordinator , Bhuvi Creations. who shared her valuable advice on how to develop the professional and communication skills. She insisted the students that technical Skills alone cannot help to fetch a job but some professional skills also needed, not only to find a job, but also to reach the top of the professional hierarchy. Second session was completely handled by Ms. Sowmya in which students participated in the games organized by her as well as it was an interactive session which developed our student’s knowledge on communication and personality.



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**DEPARTMENT OF ENGLISH**

**SEMINAR: PERSONALITY ENRICHMENT**

**DATE: 12<sup>th</sup> SEPTEMBER 2020**

**NUMBER OF PARTICIPANTS: 75**

Conducted an Online Webinar through its association "ELAN CLUB" on 12<sup>th</sup> September 2020 from 11.00 am to 12.30 pm. Mrs. K. Subhashini, Head of the Department of English welcomed the Secretary, Principal, Chief Guest, Vice Principal, staff members and students, and also introduced the Chief Guest to the gathering. The Chief Guest for the program was Ms. R. Yamini, Head, PG Department of Social Work. She has been a Counsellor, Psychotherapist, Psychiatric Social Worker, Remedial Teacher and Project Coordinator for Child Welfare Committee. She is also a Mental Health Professional with over 4 years of experience in counselling, rehabilitation and training.

The topic of the day was on "PERSONALITY ENRICHMENT". She enthralled the audience by her motivating and inspiring speech, in which she spoke on the four F's – Family, Finance, Favourite Job [Passion], Fame. She elaborated on the importance of Internal Motivation, Purpose, Resilience, Optimism and Gratitude. Staff and students who attended the program learnt the importance of using positive words. The Program ended successfully with a National Anthem.

*K. Subhashini*



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## TECHI-CLUB

### **ENGLISH SKILL THROUGH TECHNOLOGY**

**DATE: 27<sup>th</sup> AUGUST 2021**

A technical oriented seminar on “ENGLISH SKILL THROUGH TECHNOLOGY “ was conducted on 27-08-2021 from 10.30 a. m to 11.30 a.m. Mr. Nazeer Basha MBA(HR), English Language Trainer, The Resource person delivered his expertise on professional English through Technology. He introduced the softwares Sentence master pro, Open talk and pearson versant to the students to learn English technically. Nearly 100 students from various departments participated and benefited out of that session.



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