

MAR GREGORIOS COLLEGE OF ARTS & SCIENCE

DEPARTMENTAL SELF EVALUATION REPORT

Year - 2017-18

1. Name of the Department : Corporate secretaryship
2. Year of Establishments : 2009
3. Head of the Department : Dr.S.Shalini maher
4. Details of Programmes / Courses Offered : Commerce – Corporate Secretaryship
5. Interdisciplinary Courses and the departments involved : Nil
6. Annual / Semester / Choice Based Credit System (CBCS) : CBCS
7. Participation of the department in courses offered by other departments : Nil
8. Courses in Collaboration with other Universities / Industries / Foreign Institutions etc...: Nil
9. Details of Programmes / Courses discontinued (if any) with reasons : Nil
10. Number of Teaching Posts : 4

	Sanctioned	Filled
Professors	-	-
Associate Professors	-	-
Asst.Professors	4	4

11. Faculty Profile with Name, Qualification, Designation, Specialization (D.Sc./D.Litt./PhD/MPhil/etc.)

Name	Qualification	Designation	Specialization	Total Experience	No. of Years in MGC
Mr. Parthiban	M.com,M.phil	Asst.prof	Commerce		1
Ms.P.Subiksha	M.com,M.phil	Asst.prof	Commerce	-	-
Ms.Cimna	M.com,MBA,SET	Asst.prof	Commerce	-	-

12. List of Senior Visiting Faculty : Nil
13. List of Temporary Faculties : Nil
14. Percentage of Lectures delivered and Practical classes handled by temporary faculty : Nil
15. Student – Teacher Ratio (Programme wise) : 52:1
16. Details of Support Staff : **HANDLED BY ADMN**
17. Details of Infrastructure :

Asset Name	Numbers	Warranty Details	Maintained By
Classrooms	3	-	Admin
Desk & Benches	90	-	Admin
Laboratory	Nil	-	Admin

18. Number of Titles and Books in the Library (Department Specific) : 550
19. Number of Faculty with on-going Projects from National / International Funding agencies and grants received : Nil
20. Departmental Projects funded by DST – FIST, UGC, DBT,ICSSR, ETC...and total grants received :NIL
21. Research Centre / Facility recognized by the University : NIL

MAR GREGORIOS COLLEGE OF ARTS & SCIENCE

22. Publications :

Name	Number of International Publications	Number of Journals	Names of Journals
Dr. S. Shalini maher	1	1	JK Publications and ISO certified Topic: TV Advertising a brand loyalty

23. Areas of Consultancy and Income Generated : Nil

24. Faculty as Members in National / International Boards / Committee : Nil

Name	National	International
-	-	-

25. Student Projects :

- a. % of Students who have done in-house Projects : Nil
- b. % of Students who have done interdepartmental Projects : 100% of III year students undergoing projects in the 6th Semester.

26. Internships organized :

Student Name	Organization	No. of Weeks / Months
III B.com (cs)	TCS,WIPRO	1 Month

27. List of Eminent academicians / scientists / visitors to the department :

Name	Background	Visited for	Date
Mr. Vijay Kumar MBA	Free Lancer in various educational institutions.	Seminar on "How to use statistical Tools"	6 th August 2018

28. Seminars / Conferences / Workshops Organized and the source of Funding (National / International) : Nil

29. Students Profile :

Course	Year	Male	Female	Total	Pass %
Corp.Secretaryship	I BCS	31	8	39	42.36%
Corp.Secretaryship	II BCS	62	8	70	28.57%
Corp.Secretaryship	III BCS	48	7	55	35.32%

MAR GREGORIOS COLLEGE OF ARTS & SCIENCE

Student's Profile :

Course	Year	Caste Particulars	Admitted Nos.	Pass %
Corp.secretaryship	I BCS	FC	01	
		BC	20	
		MBC	08	
		SC	10	
Corp.secretaryship	II BCS	FC	03	
		BC	28	
		MBC	13	
		SC	26	
Corp.secretaryship	III BCS	FC	01	
		BC	20	
		MBC	10	
		SC	25	

30. Diversity of Students :

Course	Year	% of Students from the State	% of Students from Other States	% of Students from Other Countries
Corp.secretaryship	I BCS	97.5%	Nil	2.5%
Corp.secretaryship	II BCS	95.72%	4.28%	Nil
Corp.secretaryship	III BCS	100%	Nil	Nil

31. Number of Students who have cleared Civil Services / Defense Services / NET / SLET / GATE / Other competitive Exams : Nil

Exam Title	Number of Students	Year

32. Student Progression :

Progression	Year	Numbers	% Against Enrolled
UG to PG	2015-18	4	10
Campus Selection		3	13

33. Number of Students receiving Financial Assistance from College / University / Gov. / Other Agencies :

Sl.No.	Year	Source	No. of Beneficiaries
1	I BCS	Government	4
2	II BCS	Government	10
3	III BCS	Government	7

34. Details of Student Enrichment Programmes with External Experts :

MAR GREGORIOS COLLEGE OF ARTS & SCIENCE

Activity	Year	No. of Students	Expert's Details
How to apply statistical tools in excel sheet	2017-18	55	Mr. Vijay Kumar MBA

35. Teaching Methods adopted to improve Student Learning : Asking questions, giving seminars

36. Details on Extension Activities :-

Activity	Year	No. of Students	Organized By
Sports	I BCS	5	College and Other organizations and university
NCC		-	
NSS		2	
Sports	II BCS	10	College and Other organizations and university
NCC		1	
NSS		--	
Sports	III BCS	5	College and Other organizations and university
NCC		1	
NSS		3	

37. Counseling Records :

Year	No. of Students Counseled	Root Cause Analysis	Correction Action	Preventive Action
I BCS	-	-		-
II BCS	2	In disciplinary	Sent to students counselor	Given advise
III BCS	1	In disciplinary	Sent to students counselor	Given advise

38. Placement Records :

Year	No. of Companies	Total Participants	Male	Female	Total no. of Offers	Male	Female
2017-18	1	3	2	1	-	-	-

MAR GREGORIOS COLLEGE OF ARTS & SCIENCE

39. SWOC Analysis :

Strength	Weakness	Opportunities	Challenges
1. More books are available in our library. 2. Special classes are organized for weak students before the university examination.	1. Most of the students are from Tamil Medium so the medium of instructions are to be made bilingual. 2. Basic knowledge of accounting is lagging among the students	1. Extra – Curricular activities 2. Campus Drive 3. Various PG courses 4. Accounting background students can take up jobs in Auditing companies, Banking sectors, Government offices	1. Improving the basic knowledge is very difficult. 2. Improving the students Communication skill is arduous.

40. Future Plans :
1. Conducting National Seminars
 2. Planning to conduct more AD- On courses and planning to sign an MOU.

Annexures :

1. Student Assessment
2. Lesson Plan
3. Time Table
4. Work Load Allotments
5. Departmental Procedures
6. Mission Statement
7. Quality Policy
8. Quality Objectives
9. Faculty Assessment

SUGGESTIONS FOR IMPROVEMENT

- To Undertake Projects.
- To conduct Personality Development Programmes.

MAR GREGORIOS COLLEGE OF ARTS & SCIENCE

Date of Preparation	Prepared BY	Approved By
02/03/2019	Dr. Shalini Maher <i>S. Shalini Maher</i>	<i>S. Santhi</i>

Dr. S. SANTHI, M.Com., M.Phil., B.Ed., Ph.D.
Assistant Professor, Research Supervisor
Guide, PG & Research Dept. of Commerce
Anna Adarsh College for Women,
Anna Nagar, Chennai - 600 040.

DEPARTMENTAL SELF EVALUATION REPORT

Year – 2018-2019

- Name of the Department : **Social Work**
- Year of Establishments : 2002
- Head of the Department : **Dr.M.Sudha**
- Details of Programmes / Courses Offered : **Master of Social Work**
- Interdisciplinary Courses and the departments involved : **Not Applicable**
- Annual / Semester / Choice Based Credit System (CBCS) : **Not Applicable**
- Participation of the department in courses offered by other departments : **Not Applicable**
- Courses in Collaboration with other Universities / Industries / Foreign Institutions etc... : **Not Applicable**
- Details of Programmes / Courses discontinued (if any) with reasons : **Not Applicable**
- Number of Teaching Posts :

	Sanctioned	Filled
Professors	NA	NA
Associate Professors	NA	NA
Asst.Professors	5	5

- Faculty Profile with Name, Qualification, Designation, Specilization (D.Sc./D.Litt/PhD/MPhil/etc)

Name	Qualification	Designation	Specilization	Total Experience	No. of Years in MGC
Fr. John Peter	MSW., M. Phil., PGDHR., NET., Ph. D.	Assistant Professor	Community Development and Empowerment	12 Years	12 Years
Mrs. Sudha	MSW.,M.Phil., NET. Ph.D.,	Assistant Professor	Medical & Psychiatric Social Work	14 years	13 years
Ms.Suga Priyanka	MSW., M.Phil., NET.,SET.	Assistant Professor	Human Resource Management	4 Years	3 months
Mr. Alan Potter	MSW., NET.,	Assistant Professor	Medical & Psychiatric Social Work	1 yr & 6 Months	1 yr & 6 Months
Ms.R. Meera	MSW.,NET.	Assistant Professor	Human Resource Management	8 months	8 Months

- List of Senior/Visiting Faculty: **NA**
- List of Temporary Faculties : **Not Applicable**
- Percentage of Lectures delivered and Practical classes handled temporary faculty: **Not Applicable**
- Student – Teacher Ratio (Programme wise) : **10:1**
- Details of Support Staff : **HANDLED BY ADMN**
- Details of Infrasturcture :

Asset Name	Numbers	Warranty Details	Maintained By
Personal Computer	1	NA	Department
Printer	1	NA	Department

Steel Almirah	1	NA	Department
---------------	---	----	------------

- Number of Titles and Books in the Library (Department Specific) :

Total Books	809
Title	562
Missing	142

- Number of Faculty with on-going Projects from National / International Funding agencies and grants received : **Not Applicable**

- Departmental Projects funded by DST – FIST, UGC, DBT, ICSSR, ETC...and total grants received : **Not Applicable**

- Research Centre / Facility recognized by the University : **Not Applicable**

- Publications :

Name	Number of International Publications	Number of National Publications
Dr. M. Sudha, Ms. L. S. SugaPriyanka, Mr. Alan Potter		1
Dr. M. Sudha,	5	1
Dr. M. Sudha, Ms. L. S. SugaPriyanka		1
Dr. M. Sudha, Ms. L. S. SugaPriyanka, Mr. Alan Potter	1	

- Areas of Consultancy and Income Generated : **ICWO & AGAM , Income : NIL**

- Faculty as Members in National / International Boards / Committee :

Name	National	International
P. John Peter	Board of Studies-Social Work, University of Madras	

- Student Projects :

- % of Students who have done in-house Projects : 100%
- % of Students who have done interdepartmental Projects : 100%
- % of Students doing Projects in collaboration with Industries / Institutes : 100%

- Internships organized :

Student Name	Organisation	No. of Weeks / Months
2018 June- 2018 Nov (II Yrs)	Various organizations of the three specialization	24 days
2018 Nov- 2019 March (I & II Yrs)	Various organizations of the three specialization	24 days
2019 March	Various organizations of the three specialization	30 days

- Seminars / Conferences / Workshops Organized and the source of Funding (National / International) :

June 2018		
18 th June 2018	Alumni Interaction	Our former students, Mr. Georgy John Mathew, Mr. Paul Yangi Cho, Mr. Renin, Mr. Kurian Mathew and Ms. Mughil Mathi interacted with second year students on the importance of music therapy, play therapy and art therapy and vitality of using library to the Medical & Psychiatric Social Work Students.
22 nd & 23 rd June 2018	TOT - Life Skills - Workshop	In collaboration with YRG Care organised a two days workshop for Training of Trainers in Life Skills. The sessions revolve around knowing oneself, communication and planning.
July 2018		
26 th July 2018	International Day against Drug Abuse and Illicit Trafficking	In collaboration with Trust Way Foundation observed International Day against Drug Abuse and Illicit Trafficking at Puzhal. Ill effects of alcohol and drug on physical, psychological and social life was exhibited through street theatre. The students also stressed on addiction, relapse, withdrawal symptoms and de-addiction centres. Students also went on a rally to sensitize the community
4 th July 2018	National Level Workshop on Rational Emotive Behaviour Therapy	Mr. Thaddeus Alphonso, Assistant Director of Niraivagam and Dr.K. Sathyamoorthy Asst Professor, Department of Social Work, Madras School of Social Work were the resource persons for the day. Students from Bishop Heber College, Tata Institute of Social Sciences, Loyola College, Madras School of Social Work, Tamil Nadu Open University, SNB Vaishnav College, Hindustan University, Hindustan College of Arts & Science attended the workshop
6 th July	World Environment Day @ MGC	The students sensitized the college community on preserving our environment through street theatre. Daiso pouches, which comes in handy in the absence of dust bins and seed balls, which could inculcate the interest in gardening were also distributed to teaching and non-teaching staff of our college. A pledge was also taken by the department to be the voice of the environment. Pots of water were placed in the corridor to quench the thirst and feed the birds and animals
10 th July	International Day	They sensitized the students on the ill effect of alcohol

2018	against Drug Abuse an Illicit Trafficking @ MGC	and drugs. They also stressed on addiction, and treatment through awareness songs, street theatre and plank cards
16 th July 2018	Project Proposal Writing	The Director of Nessakaram, <i>Rev.Fr. Joseph Raj</i> was the resource person. The importance of proposal writing, the main features and the importance of filed work in bringing out a proposal and strategies to identify the ire needs of the society were addressed
23 rd July	PATH Setters	A seminar was organised on dare to be different <i>Ms.Ester Shanthi, Manager of Otteri cremation ground an Malini Jeevarathinam</i> , gender fluid were the guest for the day.They spoke on the hardships faced by them in the society. Short film "Gentle Women and Ladies" was played. Grid and suggestion box was inaugurated to address the grievance of the students
26 th July	Crime and Women - Workshop	Increase in the rate of crime and violence against women forced the Department of Social Work to study and to critically analyse the different causes, prevention of violence and crime and empowering women to overcome such evils. A guest lecture by Ms. Vidhya (PCVC) enlightened on gender equality and violent behaviour of certain men against women. Preventive measures educating women were also discussed.
August 2018		
3 rd August	Child Sexual Abuse- Workshop	In collaboration with AWARE organised a workshop on prevention of child sexual abuse.Students were made to ponder over the present day societal scenario towards abuse, the silence of children and parents in addressing the abuse. <i>Mr.Sandhyan</i> , the coordinator of the project was the resource person
14 th August	Eco Friendly Life towards Sustainable Development	<i>To assist the students to understand the importance of natural foods, nutritional well balanced diet.To give insight to the impact of current sedatives life style and junk food. Mr.Vincent, Asst Professor, Dept of Social Work, Loyola College</i> addressed the students on the importance of consuming natural foods and natural ways of living

13 th August	MOU PCVC and MGC	<p><i>To enable students to get insight to equality among genders</i></p> <p><i>To empower women students with problem solving and decision making skills This MOU would assist the students to undergo training on gender equality and sensitivity. This would create an environment that would be safe for women, empower them and contribute to growth of nation.</i></p>
16 th august	<i>CANSTOP – Seminar</i>	A one-day Seminar was organized on Cancer awareness collaboration with CANSTOP (Outreach program of SMF) Dr. Senthilnathan, MDS, Oral & Maxillofacial Surgeon from Sundaram Medical Foundation and Ms. Shanmugapriya, Social Worker addressed the students. They sensitized on various types of cancer, factors that contribute to cancer. He stressed on the need to change our life styles to prevent cancer
September		
7 th Sep 2018	Installation of <u>YOUTH UNITE</u> – Project	Ms. Swetha Shankar - Director of Client Services, Ms. Vidya Dinakaran - Programme Associate, Ms. Rashmi Singh – Director of prevention services and Ms. Sandhya Sridhar - Board Member were present in the program. This initiative would empower the female students, sensitize them on their rights and also would restructure the young minds of male student's attitude towards females. This would reduce the domestic violence and crime rate.
24 th Sep	Citizenship – Bala Janagraha	<ul style="list-style-type: none"> • To sensitize students on rights of citizens • To become facilitator's to train the school students on rights of citizens • Janaagraha Centre for Citizenship & Democracy organized a one-day seminar for students • <u>Mr. Rajasekar, Facilitator of Bala Janaagraha</u> addressed the students on the rights of citizen's equality, engaging with local government in addressing civic issues, importance of voting, conservation of resources like water and power
25 th Sep	Bridging the Gap - Power of Politics	<ul style="list-style-type: none"> • To sensitize students on Power of politics

		<ul style="list-style-type: none"> • Role of youth in politics <p>workshop on Bridging the Gap was organized and <i>Ms. Aishwarya Kalpathi Aghoram, Founder and CEO of YUVA India</i> and <i>Mr. Richard Robert, COO of YUVA India</i> addressed the students.</p> <ul style="list-style-type: none"> • This sensitized the students on the importance of political power, the power of youth in politics, the indifference expressed by youth towards it, the different provisions provided by the government towards its citizens, lack of awareness about these provisions were addressed • They tried to bring in transparency of the work of the government to the students •
26th Sep 2019	Education and female children – Seminar	<p>Understand the importance of Education (females)</p> <p>To get trained to become facilitators and to be mentors for school students (females)</p> <p>Ms. Krithika Srinivasan, Senior Consultant - Donor Relations from AVATAR Human Capital Trust and Mr. Prince, Coordinator from Puthri (Project) addressed the students on the importance of education for girls. They highlighted on the factors that contributed to school drop outs They invited our students to be mentors for female students studying in government schools</p>
29 th Sep 2018	Disaster Management – Workshop	<p>To sensitize students on how to save victims at times of flood and fire</p> <p>A One-day workshop on disaster management was organized by department of Social Work in collaboration with Candles (NGO).</p> <p>Mr. Rajesh Kannan, District Fire Officer, Chennai Suburban Dist, Consultant, Tamilnadu State Disaster Management & Mitigation and Rtr. Tarun Murugesan, Rashtuya Life Saving Society India were the resource persons for the Day</p> <p>Officials from fire service gave demo on life saving during floods and fire accidents</p> <p>The presence of fire engine and mannequins made the demo more realistic</p>

27 th Sep	SAVE TRUST	<ul style="list-style-type: none"> To get feedback for the students on SAVE Trust, to work in collaboration .Mr. David Silver, donor to SAVE Trust, from Years ahead, UK visited the Department of Social Work. He was accompanied by Mr. Baskher from SAVE Trust. They interacted with Ms. Roshan, Ms. Kavya (our students who were placed in SAVE Trust for their concurrent field work), Dr. M. Sudha (HOD), Ms. Sugapriyanka (Asst Professor). The discussion revolved around students experiences in SAVE, their perceptions towards beneficiaries, skills that are required by youth who live in slums for employability and self-sustainability. They had requested the Department to assist the community in empowering the youth
December	Sovarooviyam	<ul style="list-style-type: none"> Students painted a part of college wall with social themes
December	Suyambu	<ul style="list-style-type: none"> Pigeons are grown to assist in relaxation of teachers and students . They are also breded in the college garden to bring income to the department.

Student and staff Activities

27 th & 28 th July 2018	Workshop on child rights	<p>Students from 2nd year of MSW participated in two-day workshop organised by Centre for Child Rights.</p> <p>Children were identified as one of the most vulnerable sections of society. They are unable to voice their opinion and fight for their rights. It is essential for the Social Work students to be aware of the rights and to represent them. Students were sensitised on Protection of Children from Sexual Offences Act (POSCO)</p>
28 th July 2018	Sensitisation program on Sanitation	<p>First and Second year students of Social Work with Mr. Alan potter participated in the program organised by Dhagam Foundation on Sanitation</p> <p>Kakoos – A – Kanoom, to resort and reclaim public</p>

		<p>toilets for women in Chennai on 28th July 2018</p> <p>The community was stressed of the importance on the need of sanitation through street theatre</p>
18 th Augu	Sexuality – Mental Health & Rights @ BALM – (Panel discussion)	<ul style="list-style-type: none"> • Medical & Psychiatric Social Work students from second yrs., with Mr. Alan potter participated in “<i>Sexuality – Mental Health & Rights</i>”, organized by BALM (The Banyan Academy of Leadership) in Mental Health on 18th August 2018 • Panel discussion highlighted the deprivation of rights of the mentally ill • Students participated in events like Quiz, Face painting and collage making and secured first prizes in all the events
1 st Oct 2018	ROWTHIRAM PAZHAGU	<ul style="list-style-type: none"> • To provide students a platform to participate • Our students and Mr. Alan potter participated in the cultural event - ROWTHIRAM PAZHAGU organized by Department of Social Work, Stella Maris on 1st October 2018. • They Participated in creative writing, Ad- Zap, face painting and singing. • They won 1st, 2nd, 3rd & 1st prizes in creative writing, Ad- Zap, face painting and singing •
10 th Dec – 14 th Dec 2018	Training program on capacity building for functionaries of voluntary organization on conceptualizing an executing a project	Organize by National institute of public cooperation an child development southern regional center Bangalore
5 th feb 2019	Training program on Human right @ St.Joseph college of arts and science	Training program was organized by st joseph college and second yr students participated in it.
9 th Feb 2019	Cancer survivors workshop for aolscent pediatrics was organize by Can	To commemorate the international childhood cancer day an workshop was orgaised and 4 second yr students participated in the workshop

	stop (cancer support therapy to overcome pain())	
--	--	--

• Students Profile :

Course	Year	Male	Female	Total	Pass %
MSW	2018-3rd Semester (II yrs)	29	13	42	97
	2018 - I st semester (I yrs)	19	10	29	100

Student's Profile :

Course	Year	Caste Particulars	Admitted Nos.	Pass %
I MSW	2018-2019	FC		
		BC		
		MBC		
		SC		
		ST		

• Diversity of Students :

Course	Year	No of Students from the State	% of Students from Other States	% of Students from Other Countries
MSW	2018-2019	3	10	-nil

• Number of Students who have cleared Civil Services / Defence Services / NET / SLET / GATE / Other competitive Exams :

Exam Title	Number of Students	Year
NOT APPLICABLE		

• Student Progression :

Progression	Year	Numbers	% Against Enrolled
NOT APPLICABLE			

• Number of Students receiving Financial Assistance from College / University / Govt / Other Agencies :

Sl.No.	Year	Source	No. of Beneficiaries
1	Batch 2017-2019	gouvernement	7
2	Batch 2018-2020	gouvernement	3

• Details of Student Enrichment Programmes with External Experts :

Activity	Year	No. of Students	Expert's Details

- Teaching Methods adopted to improve Student Learning :
Focused Discussion and actives based learning , field based learning.

- Details on Extension Activities :

Activity	Year	No. of Students	Organised By
Not Applicable			

- Counseling Records :

Year	No. of Students Counseled	Root Cause Analysis	Correction Action	Preventive Action
2018-2019	3	Adjustment problems, relationships/suicidal attempts	Better coping mechanisms and defense mechanisms	Awareness programs
		Disciplinary Issues	Family therapy adapted	

- Placement Records :

Year	No. of Companies	Total Participants	Male	Female	Total no. of Offers	Male	Female
NIL							

- SWOC Analysis :

Strength	Weakness	Opportunities	Challenges
<ul style="list-style-type: none"> Faculty Team work Optimum Utilisation of available resource Networking Cohesiveness 	<ul style="list-style-type: none"> Infrastructure Equipments(Projector) Journals and Ebooks Financial Aid Cubicals for Staff(Field Work Conference and Research Meeting) 	<ul style="list-style-type: none"> Permission to Conduct Programme(Awareness Programmes) Professional Social Work Association(PSWA) 	<ul style="list-style-type: none"> Inability to attend Conference/Workshop/Seminar

- Annexures :

- Student Assessment**

- Continuous Assessment Test 1(Two Units)
- Continuous Assessment Test 2(Two Units)
- Model Exam (Full portion-All five Units)
- Viva Voce

- Field Work Evaluation
- Lesson Plan(See Attachment)
- Time Table(See Attachment)
- Work Load Allotments(See Attachment)
- Departmental Procedures
 - Students are expected to complete 24 days of field work for every semester(Two days in a week)
 - Students should submit Field Work Reports
 - The concerned faculty supervisor has to visit their students in their respective sites
- Mission Statement

"To create multi-disciplinary skill sets among students through scientific theoretical & practical exposure, training, research and opportunity to practice their learning"

- Quality Policy
To develop innovative models in social work education, research, field work and academic organization interface.
- Quality Objectives
 - To provide theoretical and practical knowledge of social work practices
 - To give students an exposure to various arena of Social Work
- Faculty Assessment
 - Self Evaluation
 - Head of the Department

Suggestions for improvement:

1. Congratulations for the good results both in internal and external exams
2. Congratulations for organizing more co-curricular and extra-curricular activities
3. Suggestions to the Faculty to initiate Projects from National / International Funding agencies
4. Suggestions to encourage the students to prepare for, appear for and clear Civil Services / Defence Services / NET / SLET / GATE / Other competitive Exams
5. Suggestions to adopt Teaching Methods to improve Student Learning through Focused Discussion and activities based learning , field based learning

Date of Preparation	Prepared BY	Approved By
02/03/2019	Dr. M. Sudha.	<i>[Signature]</i>
	Dr. SUDHA.M HOD(SW), MGC	Dr. PETER RAJAN HOD(SW) Christ College

Dr. M. Sudha.



[Signature]
Head of the Department
Dept. of Social Work
Christ College, Kilachery